



Washington's Landing Marina

100 Waterfront Dr. Pittsburgh, PA 15222

Main Office: (412) 321-3600; Service Department (412) 321-3774; Fax (412) 321-1922

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## Important - Please Read!!

January 10, 2010

Dear Boater,

The staff of Washington's Landing Marina would like to wish you a Happy New Year! As the snow continues to pile-up this winter, we are looking forward to our 20<sup>th</sup> summer in business.

Enclosed in this information packet is (1) a rate sheet for summer slip rentals, (2) a summer service worksheet form, (3) a summer cleaning worksheet form, and (4) a contract to be fully completed and returned to us. **To ensure your space, please return the COMPLETED AND SIGNED contract and payment for the first three months by February 15, 2010.** Please return both copies of the contract so we can complete the contract. Your copy will be mailed to you. Your second payment for the balance of the season will be due by **May 1, 2010**. You will be initially billed for the entire contract amount and it will be **your** responsibility to remember these payment dates - so please mark them on your calendar. To those who qualify to take advantage of our discount program, you can take 10% from the **total summer** season if you pay the entire amount by **February 15, 2010**. Please call the office if you need help with your calculations. Failure to return the completed and signed contract and payment may result in the loss of your slip. Finally, please complete the summer service worksheet and summer cleaning worksheet, and return it along with your contract and payment. Summer services will be completed in the order we receive the worksheets - so **do not delay!** If there are any questions concerning any mechanical services to your boat, please contact the service department directly. Please feel free to contact the main office if you wish to change your slip assignment or if there are any other questions concerning the 2010 summer season.

All of the information provided will be posted on the marina website, [www.washingtonslandingmarina.com](http://www.washingtonslandingmarina.com). The site will have all of the rate and service information as well as event information and related links. The site is a continued work in progress, so updates will occur regularly. Also, the Pittsburgh Boat Show will be held at the newly renovated Monroeville Convention Center. The boat show will run from January 21<sup>st</sup> to the 24<sup>th</sup>. Once again, we will have a booth at the show so we will see you there. Our boat show neighbors, Brutt Specialty Tires and NAPA of Carnegie, will all be there as well. It's a great way to bring the summer one step closer.

Finally, as a reminder, (1) no outside contractors are allowed to perform any services at our facility unless approved through the marina; and (2) no fuel (gas or diesel) is allowed to be carried on to the docks to any boat. Any violations are considered serious and could result in termination of the contract. Washington's Landing Marina is a full-service marina and we continue to strive to provide the best service to our clients. Please contact the office if there are any questions concerning this matter.

All of us at Washington's Landing Marina would like to express our thanks and gratitude for your patronage during the past year!! As always, we will continue to provide you with the highest quality of service. Have a warm, dry and safe winter.

Happy Boating,  
The WLM Staff